



# **TAE40116 Certificate IV Training and Assessment Course Outline**

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RTO 41402

# COURSE OUTLINE

## Course Outline

Below you will find the units of the Certificate IV TAE40116 that you are undertaking:

Unit of competency	Core/Elective
TAEASS401 Plan assessment activities and processes	Core
TAEASS402 Assess competence	Core
TAEASS403 Participate in Assessment Validation	Core
TAEASS502 Design and develop assessment tools	Core
TAEDEL401 Plan, organise and deliver group-based learning	Core
TAEDEL402 Plan, organise and facilitate learning in the workplace	Core
TAEDES401 Use training packages and accredited courses to meet client needs	Core
TAEDES402 Design and develop Learning programs	Core
TAELLN411 Address adult language, literacy and numeracy skills	Core
TAEASS301 Contribute to assessment	Elective

# Unit Timeline

Unit Cluster	Weeks
Cluster – Work Skill <ul style="list-style-type: none"><li>○ TAEASS503 – Contribute to assessment</li></ul>	1-5
Cluster - Training Design <ul style="list-style-type: none"><li>○ TAEDES401 Use training packages and accredited courses to meet client needs</li><li>○ TAEDES402 Design and develop Learning programs</li></ul>	6-15
Cluster - Plan, Develop and Conduct Assessment <ul style="list-style-type: none"><li>○ TAEASS502 Design and develop assessment tools</li><li>○ TAEASS401 Plan assessment activities and processes</li><li>○ TAEASS401 Assess competence</li></ul>	16-26
Cluster - Training Delivery <ul style="list-style-type: none"><li>○ TAEDEL401 Plan, organise and deliver group-based learning</li><li>○ TAEDEL402 Plan, organise and facilitate learning in the workplace</li></ul>	27-34
Cluster - Conduct Validation <ul style="list-style-type: none"><li>○ TAEASS402 Participate in Assessment Validation</li></ul>	35-42
Cluster - Language, Literacy and Numeracy <ul style="list-style-type: none"><li>○ TAELLN411 Address adult language, literacy and numeracy skills</li></ul>	42-52