

Course payment schedule, terms and conditions

The election of using the below mentioned payment options, ensures that the student can systematically pay the course fees over a 12 months period or a 2-day period, whichever the student elects.

TAE40116 Certificate IV Training and Assessment Terms and Conditions

Students can elect to pay course fees through one of the following selections:

- | | |
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| (a) Initial payment & then pay by the month plan | Payment is deducted in thirteen instalments (13) . The First Payment will be taken on the date of joining via your nominated MasterCard or VISA credit card. The remaining Twelve Payments (12) will be taken out on the 1 st of each month post the date of joining via your nominated MasterCard or VISA credit card used in the first transaction. |
| (b) Initial payment & then remainder 2 business days after enrolment | Payment is deducted in two instalments . The First Payment will be taken on the date of joining via your nominated MasterCard or VISA credit card. The Second Payment will be taken out 2 days post the date of joining via your nominated MasterCard or VISA credit card used in the first transaction. |

The terms and conditions applicable to each type of payment methods are set out below. In selecting one of the payment terms, **you agree to these terms and conditions**.

1. Conditions Applicable to TAE40116 Courses

1.1. General

- You agree to pay the full amount of your enrolment to Southern Education. The use of a payment schedule does not remove the requirement and liable nature of the full cost of the course. All fees are due to be paid by the student in-line with the TAE40116 Deferment Policy, TAE40116 Student Withdrawal policy and TAE40116 Student Refund policy.
- Payment grants the listed student access to training for the TAE40116 Certificate IV Training and Assessment in line with their Training Plan conducted through Southern Education. This is subject to our right to suspend or terminate any enrolment. (refer to conditions in Section 2).
- You will be added to the Southern Education Newsletter, which will be emailed to you on a bimonthly basis.
- Enrolment is not transferable. Only the named person on the enrolment form may use the services of Southern Education with their enrolment.
- We may change sessions and times at our discretion. We will try to give you advance notice (at least 28 days) of any such changes, for example by email or in our newsletters.
- You must notify us promptly of any change to your nominated contact details.
- You authorise Southern Education to debit from your nominated credit card or debit card all amounts payable under these terms and conditions without further notice. This includes consent to multiple debit attempts if a payment fails to transfer.
- We may refuse any enrolment applications that do not meet the required standard for enrolment due to course requirements.
- All fees are payable before the student will receive their certificate or statement of attainment; in the event a student has completed the course before the payment schedule has been finalised a manual payment of remaining fees will be required before certificate issuance.

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1.2. Initial payment & then pay by the month plan

The course fees will be deducted in two separate ways. Firstly an **initial (1) payment of \$800 (GST free)** paid at the time of enrolment and then a further **twelve (12) instalments of \$105 (GST free)** on the date of joining via your nominated MasterCard or VISA card. The remaining twelve (12) payments will occur on the first of every month for a period of twelve (12) months, as indicated in the fee schedule below:

Initial payment & then pay by the month plan - \$2060.00 (GST free)

Date	Payment
Initial sign up date – 15/8/2020	\$800
Deduction 1	\$105
Deduction 2	\$105
Deduction 3	\$105
Deduction 4	\$105
Deduction 5	\$105
Deduction 6	\$105
Deduction 7	\$105
Deduction 8	\$105
Deduction 9	\$105
Deduction 10	\$105
Deduction 11	\$105
Deduction 12	\$105
Total	\$2060.00

1.3. Initial payment & then remainder in week 2 of course duration

The course fees will be deducted in two separate ways. Firstly, an **initial (1) payment of \$800 (GST free)** paid at the time of enrolment and then a further **one (1) payment of \$1200 (GST free)** two (2) days after joining via your nominated MasterCard or VISA card. The remaining one (1) payment will occur 2 days after your initial payment, as indicated in the fee schedule below:

Initial payment & then pay by the month plan - \$2060.00 (GST free)

Date	Payment
Initial sign up date – 15/8/2020	\$800
Secondary Payment – 29/8/2020	\$1200
Total	\$2000.00

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2. Additional conditions for Payment options

2.1. Automated payments

The additional common and specific conditions apply to automated payments are:

2.1.1. Common conditions for pay-by-the-month

- You must:
 - Have sufficient cleared funds available in your nominated account on the scheduled payment date
 - Ensure the account details you have provided are correct, including letting us know if the expiry date for your nominated MasterCard or VISA card changes.
- If any payment is not successful or is dishonoured by your financial institution:
 - We will request immediate payment from you
 - We reserve the right to recover from you all costs, charges and fees associated with the unsuccessful or dishonoured payment that is levied by our financial institution
 - After 10 business days your learner account and access will be suspended.
 - If your payment is not successfully processed an administration fee of \$20 will be added to your payment for this month.

2.1.2. Initial payment & then pay by the month instalments

- The plan payments will be deducted in twelve (12) instalments, beginning on the first day of each month from when the TAE40116 Certificate IV Training and Assessment course is purchased for enrolment. Further instalments will be withdrawn on the same date or previous business day of each of the following 11 months. Payment must be via your nominated MasterCard or VISA.
- If payment falls due on a day, which is not a business day in Victoria, the debit will occur on the next business day. In addition, on the instalment day of each month, we will deduct from your nominated account all other amounts that you owe to us.