

Refund Application Form

If you wish to withdraw from a course that you have already paid fees for, you need to complete this form and send through Southern Education.

Prior to submitting please refer to our fees and refund policy for further clarification on refunds.

Student name			
Phone number:		Email address	
Current address		Postal address	
Course enrolled in		Total course fees paid	
Course commencement date		Date ceasing studies (if already started course)	

I wish to apply for a refund for my course fees or additional fees (where applicable) paid for the course described above and I have read and understood the Southern Education's refund policy.

My reasons for applying for a refund are (please tick box which indicates your circumstances):

Moving from the area Financial reasons

Change of career direction Illness

Other reason (please explain): _____

If there is any other information that you would like Southern Education to consider when reviewing your application please attach this to this application form.

Office Use only

Southern Education has granted a refund to the candidate

Southern Education has not granted a refund to the candidate

The following reasons were given for not granting a refund:
